

## Resolution of Council

**16 December 2024**

### **Item 6.13**

#### **Exemption from Tender and Contract Variation - Board Meeting Management - Diligent Board Books**

It is resolved that:

- (A) Council approve an exemption from tender in accordance with section 55(3)(i) of the Local Government Act 1993 for the provision of board meeting management platform services by Diligent Board Services Australia Pty Limited as a satisfactory result would not be achieved by inviting tenders;
- (B) Council note that a satisfactory result would not be achieved by inviting tenders for this work because:
  - (i) a project has commenced that will undertake a full market scan of board meeting management platforms, evaluate the options and determine the procurement pathway; and
  - (ii) there is insufficient time to complete this review and undertake the procurement process required prior to the expiry of the existing term on 30 January 2025;
- (C) Council approve a variation to the existing contract with Diligent Board Services Australia Pty Ltd (ABN 97 154 472 045) to extend the contract for a further 12-months to expire on 30 January 2026;
- (D) Council note the revised contract sum for the extended term is set out in the Confidential Attachment A to the subject report; and
- (E) authority be delegated to the Chief Executive Officer to negotiate and finalise the contract extension with Diligent Board Services Australia Pty Ltd for the provision of board meeting management platform services.

The motion was carried on the following show of hands –

Ayes (7)            The Chair (the Lord Mayor), Councillors Gannon, Kok, Miller, Maxwell,  
Wilson and Worling

Noes (2)            Councillors Ellsmore and Weldon\*.

Carried.

\*Note – Councillor Weldon abstained from voting on this matter. Pursuant to the provisions of clause 10.4 of the Code of Meeting Practice, Councillor Weldon is taken to have voted against the motion.

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